Letter of Invitation

REQUEST FOR PROPOSAL

Ministry of Tourism, Commerce, Industry and Cooperatives.
Betio, Tarawa
P.O.Box 510
Republic of Kiribati

To Whom It May Concern,

The **Ministry of** invites Proposals from Tenderers to execute the maintenance Works described in this Request for Proposal (RFP) as below.

Procurement No:	**18-W001-25**
Issue Date:	**2/11/2026**
RFP Closing Date:	**13/11/2026 – 5pm (Tarawa Time)***
Procurement Title:	**Request for Proposal (RFP) for the maintenance of the TAK Office.**

This RFP consists of the following documents, in addition to this letter, in separate files:

- **Instructions on how to submit the Proposal**
- **Time Schedule for the RFP/procurement process**
- **Specification of Works to be executed**
- **Evaluation Criteria and Method**
- **Specific Contract Conditions for the Supply of Works**
- **General Contract Conditions for the Supply of Works**
- **Certificate of Compliance Form**
- **Availability of Financial Resources form**

A Contractor will be selected based on the competitive procurement procedure described in this RFP.

Sincerely,

[Waimauri Nawaia]
[OIC, MTCIC]

Official email address: procurement@mfep.gov.ki

** Please note that late submissions will not be considered*

2026-10-27